



City of Round Rock  
221E Main St  
Round Rock, TX 78664  
Phone: 512-218-5460  
Fax: 512-218-5463

## APPLICATION TO DISCONNECT SERVICE

DISCONNECT DATE \_\_\_\_\_  
(Please allow 1-2 business days to disconnect service.)

NAME \_\_\_\_\_

SERVICE ADDRESS \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

DL# \_\_\_\_\_

SS# \_\_\_\_\_

HOME/CELL# \_\_\_\_\_

OTHER # \_\_\_\_\_

☐ I agree that the City requires 1-2 business days notice to disconnect service. Customers are liable for any damage to water meter installed at the customer property. It is unlawful for anyone to break, damage, tamper with, or obstruct the flow of or prevent the proper running of the water meter in any manner whatsoever. Customers who may commit any of the offenses listed above will be charged a fee for water lost and a fee for any damages to the water meter and may have criminal charges filed against them.

\*\*\*\*\*OFFICE USE\*\*\*\*\*

ACCT NO# : \_\_\_\_\_ CSR \_\_\_\_\_ SERVICE ORDER # : \_\_\_\_\_

VERIFIED \_\_\_\_\_